

Bylaws

The National Association for Music Educators at Belmont University

Article I: Name

Section 1: The name of this organization shall be The National Association for Music Educators at Belmont University

Article II: Purpose

Section 1: The purposes of this organization are to make available opportunities for professional development, to acquaint members with the privileges and responsibilities of the music education profession, to provide all members in good standing with the opportunity to become acquainted with local, regional, national, and international leaders in the music education profession through attending, participating, and discussing in demonstrations, workshops, and conferences through different affiliations with the National Association for Music Education, and organizing and implementing service projects.

Article III: Authority

Section 1: This organization is a recognized student organization at Belmont University and adheres to all rules and obligations of the Belmont University Student Government.

Section 2: This organization is affiliated with The National Association for Music Educators and adheres to the bylaws of The National Association for Music Educators.

Article IV: Membership

Section 1: Membership in the organization shall be open to those regularly enrolled at Belmont University, although focused on music education majors.

Article V: Officers

Section 1: The officers of the organization shall be the president, vice president, and membership chair

Section 2: Powers and Duties of Officers

- a. **President:** The president of NAFME presides over all chapter meetings and conducts administrative duties. The president develops an agenda for each meeting, coordinates guest speakers, and represents the chapter on and off campus. Additionally, the president presides over all formal communication between professors, guest speakers, and chapter members. The president also plans and fundraises for National Conference attendance.
- b. **Vice President:** The Vice President presides over opening activities and coordinates membership drive. In an emergency, the VP can act as the president-elect if the president is unable to lead. The Vice President aides the president in any extra administrative or planning duties. The Vice President is also in charge of creating and google forms or exit tickets needed for meetings. The Vice President is also in charge of taking attendance and creating meeting minutes after each meeting.
- c. **Membership Chair:** The membership chair takes on the duties of the treasurer and social. This includes operating the NAFME Instagram and Remind 101 Account. They are also in charge of social events. The membership chair also has access to all membership records and finances. They are in charge of the Venmo account, collecting dues, organizing the purchase of t-shirts, and any other financial needs of the chapter such as national conferences. The last thing they are going to be in charge of is leading the social activity at the beginning of every meeting.

Article VI: Selection of Officers

Section 1: The president, vice president, and membership chair, are elected annually. Elections are held at the end of each fall semester and shall take place at a regularly scheduled meeting of the organization at which a quorum is present. At least one week's notice shall be provided for any meeting at which an election is to be held.

Section 2: Officers will be elected by popular vote

Article VII: Meetings

Section 1: Meetings will occur 3 times a semester

Article VIII: Advisors

Section 1 The organization shall be advised by the music education faculty